



LITTLEBOURNE PARISH COUNCIL

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Chairman: Cllr Peter Farrow

TO: ALL MEMBERS OF LITTLEBOURNE PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Littlebourne Parish Council on **WEDNESDAY 4 JUNE 2025** at **7.00pm** in the LWMH meeting room for the transaction of the business described in the following Agenda.

G HUBBARD, CLERK TO THE COUNCIL
30 MAY 2025

A G E N D A

1. The Chairman's welcome and apologies for absence.
2. Declarations of Cllrs' Interest & any requests for dispensations
3. Minutes of the last meeting held **7 MAY 2025**
4. Policing and KCC Community Warden

The meeting will be adjourned for parishioners' questions and comments on agenda items only

5. To RECEIVE City and County Cllrs Reports/comments
6. Planning/Trees Report (Appendix 2)
7. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts (Appendix 3)

TO RECEIVE the budget expenditure report to **31 May 2025**

TO RENEW the use of Direct Debit payments (BT, NEST, IONOS, ICO, Unity Bank, Lloyds Bank)

TO RECEIVE the Internal Auditor's report and any recommendations thereon (Appendix 3b)

Financial policies for review or adoption:

- i) Review of the LPC Risk Assessment (Appendix 3c)
- ii) Review of the Council's Register of fixed Assets (Appendix 3d)
- iii) Review of the Council's Statement of Internal Control for year 2025-26(Appendix 3e)
- iv) Review of the Council's Statement of Accounting Policies year ending 31 March 2025(Appendix 3f)
- v) Review of the LPC Ear marked reserves at 31st March 2025 (EMR) (Appendix 3g)

TO RECEIVE, CONSIDER AND APPROVE the AGAR for the financial year ended 31 March 2025 for submission to the Audit Commission, comprising:

- Income and Expenditure Accounts
- The Annual Governance and Accountability Return for consideration by Cllrs and signing by the Chairman, comprising of the;
 - I. Annual Governance Statement
 - II. Accounting Statements

8. To NOTE Correspondence and Clerk Report (Appendix 4)
9. To DISCUSS the response from Cherry Orchard volunteers and invitation to meet with Cllrs onsite
10. To DISCUSS the planned removal of the BT payphone from The High Street
11. To CONSIDER any items for the July edition of the LPC News